



◆ BRASSERIE · BAR · ROOMS ◆

Private Dining Pre-Booking Date Reservation Form

Date of event

Name

Company

Address

Phone number

Numbers of guests

Time

Occasion

Room: Gaspé, Beresford, Lemprière or Other

Menus and Final Booking Form to be completed and returned 28 days prior to the event will be sent separately. Please do not hesitate to contact us so we can provide you with further information to help plan your event.

I confirm the details above and acknowledge the Terms & Conditions below which apply to this reservation and confirm a deposit as set out below may be taken from the credit card (**Mastercard, Visa or American Express Only**) to secure the booking :

Signature of customer

Credit card name

Card number

Expiry

Card holder signature

(if different from above)

A non-refundable deposit of £250 (Gaspé/Beresford) or £500 (Lemprière/Other) must be paid and the signed Booking Form returned within two weeks of the initial reservation to secure your reservation. Final arrangements must then be agreed with all details on the Final Booking Form completed electronically and final form signed, scanned and returned by customer within 28 days of the event. Please call us to provide your 3 digit CVV code.

9. TIMING: The dining rooms are licensed until 12.30am. No alcohol may be served after that time and the building must be vacated by 1am to comply with local licensing laws.

10. EQUIPMENT & ENTERTAINMENT: We do not allow third party suppliers to supply services to lunch or dinners other than flowers and these should be removed before 9am the following day unless otherwise agreed. For the avoidance of doubt this includes all audio visual equipment, bands, DJs and entertainment such as casinos due to the disruption to residents or diners. We do however have an in-house music system that an iPod can be plugged into for dancing in Lemprière if required. Due to in-house residents, certain restrictions apply to entertainment and drinks cannot be consumed outside the premises at any time; smoking in front of the building is prohibited. We have a small smoking terrace on the first floor. Music and entertainment must cease by 12.30am to comply with local laws.

11. PAYMENT: Payment for a function must be made in full at the end of the event. Banjo does not have the facility to create several bills and we can operate a 'cash bar' for smaller parties only. All major credit cards are accepted excluding Diners Club. GST Jersey Goods and Service Tax at the current rate of 5% is included in all prices. American Express can be used for all restaurant payments for purchases on the day and deposits for private dining up to £1,000. Pre-payments and subsequent invoices for private dining cannot be paid by American Express.

12. MENU WITH CHOICE: If you have opted for a choice menu, we will send you an e-mail inviting you to enter your guests e-mail addresses. Our system then automatically sends out tailored e-mail invitations to all your guests asking them to place their meal pre-order. This must be completed by all guests at least three days prior to the event.

13. ALLERGENS: Guests with allergies and intolerances should make a member of the team aware prior to the event and before placing an order for food or beverages. Guests with severe allergies or intolerances should be aware that although all due care is taken, there is a risk of allergen ingredients still being present and will be consumed at the guest's own risk.

14. FOOD SAFETY: We regret for food safety purposes we do not allow food that has not been prepared in our kitchens to be consumed in the restaurant. For the avoidance of doubt this includes celebratory cakes. Please enquire if you would like a special cake made for your celebration.

15. DEPOSIT: A non-refundable deposit of £250 (Gaspé and Beresford) or £500 (Lemprière or Other such as Brasserie) must be paid and the signed Booking Form returned within two weeks of an initial reservation to secure the reservation. Final arrangements must then be agreed with all details on the Booking Form completed and signed by customer within 28 days of the event.

Directions and contact details for Banjo can be found at banjojersey.com

Banjo, 8 Beresford Street, St Helier, JE2 4WN t: + 44 (o) 1534 850890 e: eat@banjojersey.com